Myerstown, PA 17067
February 12, 2026

Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Treasurer Bryan Rittle; Secretary Brian Ziegler; Vice Chairman Samuel Moyer; Chairman Patrick Angley; Gregg Kemp; Engineer Farley F. Fry(absent); Solicitor Kenneth Sandoe; Eric Kaylor and Business Manager Steven Hickernell and Operations Manager Casey Walborn (absent).

MINUTES:

Motion by Mr. Rittle; Second by Mr. Moyer: To approve the minutes of the January 8, 2026 meeting as distributed. Motion passed unanimously.

CITIZEN'S COMMENTS

Steve Hammer requested that the Board Member Monthly Packet be added to the website as part of the minutes. No action was decided on this at this time.

COMMUNICATIONS:

1. Keystone Fire Co. Donation Thank You letter
2. The Authorities Board Member Training Workshop
3. Mandatory Public Water Connections letter from Steve Shirk

INVOICES:

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR FEBRUARY 2026:

- Penn Power completed Preventative Maintenance on all Generators. Found at N. locust the thermostat not working properly. Their quote was $1,679. I have Powerton Generators doing the work, their quote is $536

- Method 334 calibrations completed for the quarter
- 90 day Alarm Shutdown testing completed
- 5 known frozen water lines on the homeowners side as of now
- 2 leaks found and being fixed. W. Main in front of new Behney House and on S. College at Main st. and the empty lot

OFFICE REPORT FOR FEBRUARY 2026:

1. There were 0 new connection fees paid since last meeting.
2. There was 1 bad debit and 1 bad check last month. The bad check has been paid, the other is still outstanding.
3. Myerstown Investment Castings paid their bad check and we received information from the company with contact info.
4. Tech Cast is also bringing the past due amounts up to date and will monitor the business that is operating in the facility to make sure that they do not get delinquent again.
5. We paid our annual DEP Fee of $10,000 for our yearly charges.
6. Shutoff notices were sent to 49 properties this month.
7. We posted 19 properties this month. 9 were at one location and 3 at another.
8. The 2025 Audit by Garcia, Garman & Shea is underway.
9. Attached is a copy of the most recent Auditor's Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR'S REPORT:

The Solicitor reported that the Darren Zimmerman and Hometown USA easements are complete.

ENGINEER'S REPORT:

Was reviewed.

OLD BUSINESS:

Motion by Mr. Rittle; Second by Mr. Moyer: To split the re-caulking bill from Houck 50%-50%, total paid by the Authority $403.32 of total bill of $806.64. Motion passed unanimously.

The updated section of the Employee Handbook was reviewed by the Authority.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $10,400.00 to East Coast Truck Bodies for the truck body for the new truck that is being purchased so that it is ready to be installed when the new truck is completed. Motion passed unanimously.

NEW BUSINESS:

The following motions were all made as one by Ziegler; Second by Mr. Moyer:

Invoice #s 203112 for $1150.00
203110 for $33.88
203113 for $742.63
203107 for $51.75
203111 for $426.51

All to Hanover Engineering from the General Fund. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Moyer: To approve Invoice number 203109 for $792.10 to Hanover Engineering from the General Fund to be billed to Mr. High for reimbursement. Motion passed unanimously.

EXECUTIVE SESSION:

8:00 p. m. TO 8:40 p. m.

Motion by Mr. Ziegler; Second by Mr. Rittle: To hire another employee at $29.00 per hour, with insurance at hire, 1 week vacation at hire, with review and increase after 90 days probation period. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:44 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler
Secretary

Transcribed by Terry Miller
Asst. Sec.

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