Myerstown, PA 17067
January 8, 2026

Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Treasurer Bryan Rittle; Secretary Brian Ziegler; Vice Chairman Samuel Moyer; Chairman Patrick Angley; Engineer Farley F. Fry(absent); Solicitor Kenneth Sandoe; Eric Kaylor and Business Manager Steven Hickernell and Operations Manager Casey Walborn.

REORGANIZATION

At this time Chairman Patrick Angley turned the meeting over to Solicitor Sandoe to conduct the reorganization. Solicitor Sandoe asked for nominations for the position of Chairman.

Motion by Mr. Moyer, Second by Mr. Ziegler: To nominate Patrick Angley for Chairman. There being no other nominations, Solicitor Sandoe declared the nominations closed. By unanimous vote, Mr. Angley was elected Chairman.

At this time Solicitor Sandoe turned the meeting over to Chairman Angley.

Motion by Mr. Angley; Second by. Mr. Rittle: To nominate Samuel Moyer for the position of Vice Chairman. There being no other nominations, Chairman Angley declared the nominations closed. By unanimous vote, Mr. Moyer was elected Vice Chairman.

Motion by Mr. Angley; Second by Mr. Moyer: To nominate Brian Ziegler for the position of Secretary. There being no other nominations, Chairman Angley declared the nominations closed. By unanimous vote, Mr. Ziegler was elected Secretary.

Motion by Mr. Angley; Second by Mr. Ziegler: To nominate Bryan Rittle for the position of Treasurer. There being no other nominations, Chairman Angley declared the nominations closed. By unanimous vote, Mr. Rittle was elected Treasurer.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve Steiner & Sandoe Attorneys at Law as the Authority's Solicitor. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To approve Garcia, Garman & Shea PC as the Authority's Auditor. Motion passed unanimously.

Motion by Mr. Moyer; Second by Mr. Angley: To approve Hanover Engineering as the Authority's Engineering Firm. Motion passed unanimously.

Motion by Mr. Moyer; Second by Mr. Rittle: To approve Gift CPAs as the Authority's bookkeeping firm. Motion passed unanimously.

MINUTES:

Motion by Mr. Angley; Second by Mr. Moyer: To approve the minutes of the December 11, 2025 meeting as distributed. Motion passed unanimously.

CITIZEN'S COMMENTS

Daniel Ebling was present to give a formal dispute of the charge for the additional service installed at 515 S. Railroad St. (a copy of the complaint is attached). Authority members explained that the cost of the new service installation, to the curb stop, will be paid by the Authority. A tapping fee and application for service will be required to begin using this service.

515 S. Railroad St. has one active service with 2 EDUs and units.
515 Rear (butcher shop) has one inactive curb stop awaiting activation and one new curb stop that the Authority paid.

COMMUNICATIONS:

1. Water Worth financial brochure for services
2. Goodwill Fire Police Thank you letter

INVOICES:

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve payment of the invoices as presented and attached. Motion passed unanimously.

.

FINANCIAL REPORT:

Was reviewed. A discussion was held on investments.

OPERATIONS REPORT FOR JANUARY 2026:

- Paving Schedule – Jefferson between N. College and N. Railroad. We should replace the 6" and maybe tie-in to the 12" laying dormant. Boro is going to be re-paving in 2027. Also, the section at the Elevated tank to the post office will be 2028
- Coolant hose replacement on the Plant Generator. Was leaking
- 96 W. Jackson Curb Box vac'd out by A.H. Moyer, it was unusable and needed shut off for non-payment
- Bayer was shut down between Dec. 25- Jan. 2. We had great gain back and we actually shut the plant down for the first time in over a year. We were too full

- 1,401 letters were sent out to customers for DEP required “unknown service/Lead” yearly notification
- Well 5 wall mount heater not working. Looking at replacement
- Spoke to Exeter Supply Rep to meet with Air Release manufacturer for raw water line air issue

Date	Well #3	Well #5	Well #6	Well #8
12/11/2025	43' S	45' S	49' P	N/A
12/18/2025	45' s	48' p	51'p	N/A
12/26/2025	43' P	44' P	47'P	N/A
12/31/2025	43' P	42' S	48' P	N/A
1/8/2026	43' S	44 ' S	49' P	N/A

Mr. Walborn reported that the heater for Well 5 stopped working and will be replace as a maintenance item.

The heater at Well 3 will also be replaced as a maintenance item.

OFFICE REPORT FOR JANUARY 2026:

1. There was 1 new connection fee paid since last meeting.
2. There were 2 bad debits and 2 bad checks last month last month. Three have been paid, the other is still outstanding. The remaining bad check is from Myerstown Investment Castings (formerly Tech Cast) since 12/22/25. Dunkin Donuts bounced 2 debits in a row.
3. Shutoff notices were sent to 57 properties this month.
4. We posted 20 properties this month.
5. We corrected several meters that were listed as duplicates at more than one address from the meter replacement by T. Duffey.
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR'S REPORT:

An e-mail from Jim Spalding of Myerstown Investment Castings, a tenant at 640 S. Cherry (old Tech Cast building) was discussed.

Arbor Gate's attorney requested an increase from $1500.00 to $2000.00 for the easement along Route 422 for third party costs.

Motion by Mr. Angley; Second by Mr. Rittle: To increase from $1500.00 to $2000.00 the easement for Arbor Gate along Route 422. Motion passed unanimously.

ENGINEER'S REPORT:

Was reviewed.

OLD BUSINESS:

515 S. Railroad St. water services were discussed in the citizen's comments.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve the Employee Medical Cost Allowance update of the Employee Handbook. Motion passed unanimously.

NEW BUSINESS:

The following motions were all made as one by Mr. Moyer; Second by Mr. Rittle:

Invoice #s 202378 for $67.75
202383 for $33.83
202382 for $135.50
202385 for $322.75
202386 for $406.50

All to Hanover Engineering from the General Fund. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Zieger: To approve Invoice number 202379 for $588.38 to Hanover Engineering from the General Fund to be billed to Mr. High for reimbursement. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Angley: To approve Invoice number 202381 for $575.00 to Hanover Engineering from the 651 W. Lincoln Ave. Land Development Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Moyer: To approve Redemption 60-2024, for $1337.27 to Hanover Engineering from the Wilmington Trust Account for the S. Railroad St. Water Main Replacement Project. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve Redemption 61-2024, for $244867.00 to A. H. Moyer from the Wilmington Trust Account for the Water Treatment Plant Stormwater Drainage Improvements Project that was paid out of the General Funds account previously. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:09 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler
Secretary

Transcribed by Terry Miller
Asst. Sec.

`