Myerstown, PA 17067
September 10, 2026

Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Treasurer Bryan Rittle; Secretary Brian Ziegler; Vice Chairman Samuel Moyer; Chairman Patrick Angley; Gregg Kemp; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Eric Kaylor; Business Manager Steven Hickernell and Operations Manager Casey Walborn.

MINUTES:

Motion by Mr. Ziegler; Second by Mr. Kemp: To approve the minutes of the August 13, 2026 meeting as distributed. Motion passed unanimously.

CITIZEN'S COMMENTS

Steve Hammer questioned payroll relative to budget line items for specific employees. Clarification was given to him to answer his concerns.

COMMUNICATIONS:

1. PMAA Municipal Authorities Event sign up letter

INVOICES:

Motion by Mr. Rittle; Second by Mr. Moyer: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

CASH POSITION:

Was reviewed.

OPERATIONS REPORT FOR SEPTEMBER 2026:

- Farmer Boy Ag new building fire service and domestic line installation. Attempted to disconnect old fire and domestic, however the fire line had a lead joint and had to be capped farther out than I would've liked and the domestic line, the corporation stop would not turn, it remains in place. This section of Stoever Ave. is old cast iron that should be replaced in the future
- Neal Systems was on site and serviced our chlorine feed equipment for the year
- McKinley Ave. issue with the "sinkhole" was determined to NOT be our issue. I had Bechtold Excavating dig down to the domestic service line and nothing was evident from our installation. I called Jackson township and they came on site. Jackson Township is now taking over the issue
- Training with Kutztown and Keystone fire companies. Ben and I showed how running fire hydrants make the booster stations react with the pumps and gave instruction on proper opening and closing of hydrants. Approximately 20 people attended
- Training with Lebanon County EMA and other potential fire companies that would respond to the filter plant. Plant tour and showing where hazards would be
- Jefferson Ave. (east side) project started and completed. 1 boil water notice was needed which came back clear after the mandatory 2 tests. All customers have a new plastic service line up to the curb stop
- Fire at Wengers. Our Elevated tank dropped to the point of alarm level and automatically kicked the plant into a higher pumping rate. I came in and got the plant pumping as much as we could. Called Ben in and we checked with each tanker filling hydrants and they said there were zero issues. We gave all we could give
- Fire hydrant on N. College was sheared off and damaged in an early morning accident 8/19. Insurance and police information was collected and the hydrant is slated to be replaced tomorrow
- Fire Hydrant at 133 W. Lincoln was sheared off in a high speed police chase 8/24. "Insurance" and police information was collected and the hydrant is slated to be replaced today
- Asphalt sealing and line painting completed at the water plant

- High Turbidity event. 9/3 – current. We had the highest raw turbidity I've ever seen. The plant handled it but required extensive time put in by Ben and I. Same issues as every other time, not enough space to rinse and backwash more like we would like to
- Failures on High Service pump #2 and #3. VFD's were powered down to force reset and they've been working since. Not sure if this will continue to be a problem
- Pressure test of new fire line conducted and observed by Ben on the new 8" fire line for Farmer Boy's new building. Passed at 164 p.s.i. for 2 hours
- 55 PA One Calls responded to for the month

Date	Well #3	Well #5	Well #6	Well #8
8/13/2026	42' S	43' S	47' P	N/A
8/20/2026	45' S	48' S	50' P	N/A
8/27/2026	45' S	45' S	48' P	N/A
9/10/2026	24' S	42' P	24' S	N/A
7 day gain -	21'	3'	24'	

OFFICE REPORT FOR SEPTEMBER 2026:

1. There were 0 new connection fees paid since last meeting.
2. There were 2 bad checks last month. The 2 bad debits from last month paid. The one bad check is just past the due date.
3. Shutoff notices were sent to 46 properties this month.
4. We posted 25 properties this month.
5. The payment plan that was delinquent has paid and had completed his plan, the other is still making timely payments.
6. The printer for my billing department is constantly jamming and using cartridges that are prohibitively expensive. It should probably be replaced and the replacement should be capable of holding a ream of paper.
7. Attached is a copy of the most recent Auditor's Report that I do monthly.

Mr. Hickernell also reported the following:

1. 2025-26 Payroll Audit with Cincinnati Insurance was completed
2. Act 205 by the PA auditor for 2026 was done

SOLICITOR'S REPORT:

Nothing to report.

ENGINEER'S REPORT:

Was reviewed.

Motion by Mr. Angley; Second by Mr. Rittle: To authorize Houck Co. to repair the door jamb damaged by Martin's Paving, with a quote amount of $1265.00. Motion passed unanimously.

OLD BUSINESS:

The Jefferson Ave. Water Main Replacement Project was discussed in the Engineer's Report.

The seal coating and parking lines were discussed in the Engineer's Report.

NEW BUSINESS:

Motion by Mr. Kemp; Second by Mr. Rittle: To approve Payment Application #1 to A. H. Moyer for $116,734.23 from the General Fund. Motion passed unanimously.

Motion by Mr. Moyer; Second by Mr. Ziegler: To approve Payment Application #1 to Martin's Paving Inc. for $78,286.05 from the General Fund. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Kemp: To approve payment of invoice number 207687 for $315.00 to Hanover Engineering from the Hanoverian Land Development Plan escrow account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve the 2027 Minimum Municipal Obligation as presented. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Kemp: To approve the repair estimate from Steggy's Electric LLC for $600.00 to connect wiring for existing wall louvers and test operation of the unit. Motion passed unanimously.

Motion by Mr. Kemp; Second by Mr. Ziegler: To approve the repair estimate from Steggy's Electric LLC for $2400.00to replace non-working outdoor light packs with built-in photo cells at multiple locations. Motion passed unanimously.

The MWA Right to Know policy was discussed.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:16 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler
Secretary

Transcribed by Terry Miller
Asst. Sec.

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